

**PIEDMONT CITY UNIFIED SCHOOL DISTRICT
760 Magnolia Avenue
Piedmont, CA 94611**

August 4, 2006

**REQUEST FOR QUALIFICATIONS
SEISMIC RISK REDUCTION PROGRAM
DESIGN AND ENGINEERING PROFESSIONAL INDIVIDUAL OR FIRM
(RFQ NO. 02-06-07)**

Piedmont City Unified School District ("District") is soliciting proposals from qualified Architectural and/or Structural Engineering individuals or firms licensed in the State of California to provide Design Services for the District's Seismic Risk Reduction Program ("Program") for retrofit options. Initial construction costs are projected to be \$15 million. The goal of this RFQ is to create a list of qualified individuals or firms that will receive future Requests for Qualifications on the project identified in this RFQ and other future projects under Measure E to upgrade its school facilities. The District is seeking an individual or firms with a record of excellence in design and project delivery of architectural and engineering activities.

Any entity retained as a result of subsequent Request for Proposals shall be required to work in conjunction with the other professionals and consultants retained by the District for work on the Program, as decided by the Governing Board, as well as other entities retained by the District for Peer Review purposes.

PROCESS FOR SUBMISSION OF PROPOSALS

A mandatory site visit is scheduled for Thursday, August 24, 2006 at 3:30 p.m. Meet at school district administration office, 760 Magnolia Avenue, Piedmont, CA

Monday, August 28, 2006 – Existing structural drawings of buildings available to review by sign-up (on the hour from 8:00 am to 4:00 pm) at the Piedmont Unified School District Board Room, 760 Magnolia, Piedmont, CA. Call 510-594-2614 to schedule a time.

Questions concerning this RFQ must be submitted in writing at 760 Magnolia Avenue, Piedmont, CA or chubbard@piedmont.k12.ca.us to Constance Hubbard by 4:00 PM on Thursday, August 31, 2006. Answers to all questions will be provided by Tuesday, September 5, 6:00 pm via email.

Submit three (3) copies of your completed Qualifications by 4:00 PM, Thursday, September 14, 2006 to:

**Constance Hubbard, Superintendent
Piedmont City Unified School District
760 Magnolia Avenue
Piedmont, CA 94611
Facsimile 510.654.7374
Phone: 510.594-2614
Email: chubbard@piedmont.k12.ca.us**

The full text of the RFP can be obtained at: www.piedmont.k12.ca.us; click on Seismic Information and Oversight Committee; click on RFQ for Design and Engineering Services. Each response shall be in a sealed envelope directed to the Superintendent and identify the name of the entity or person submitting the qualifications. The written response to this RFQ should not exceed five (5) pages, exclusive of any cover letter, divider pages or cover sheets for the proposal.

Finalists to be notified September 20, 2006

Interviews tentatively scheduled for September 25, 2006

Determination for invitation to submit proposals: September 27, 2006, 7:00 p.m., Board of Education Meeting, City Council Chambers, 120 Vista Avenue, Piedmont.

This is neither a formal request for bids, nor an offer by the District to contract with any party responding to this request. This RFP does not commit the District to award a contract or to reimburse any applicant for costs incurred in submitting qualifications. The District, in its sole discretion, reserves the right: to reject any or all responses submitted; to choose any combination of firms or qualifications; to interview any, all, or none of the respondents; to negotiate with any respondent on a proposal; or to amend or cancel in part or in its entirety this RFP.